



Asia-Pacific  
Economic Cooperation

EGNRET

# Submission Process and Progress of EGNRET Projects

EGNRET Secretariat

**EGNRET 63 Meeting**

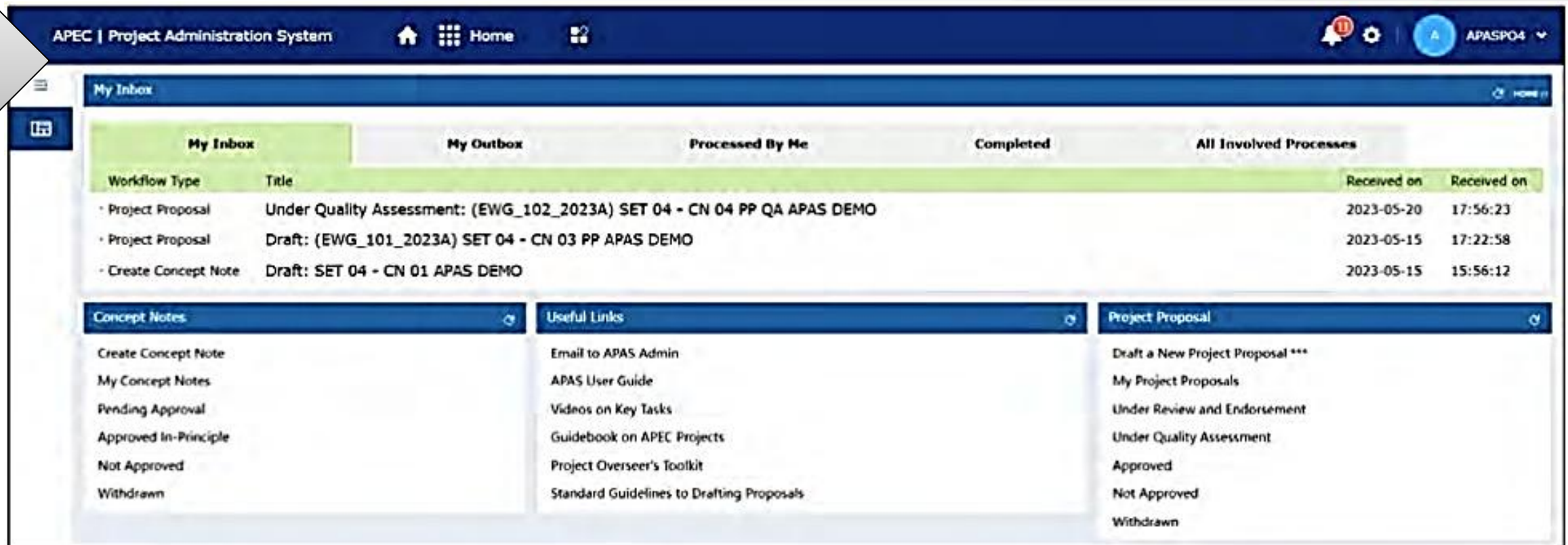
Hosted by Republic of Korea

November 19, 2025

# APEC Project Administration System (APAS)

- **APEC Project Administration System (APAS)** is an online system that automates the APEC project funding application process, which includes:
  - Concept Note assessment and scoring
  - Project Proposal draft
  - Project Proposal quality assessment
  - Letter of Acceptance
- Accessing APAS website:  
<https://apas.apec.org>
- Accessing [APAS User Guide](#)

## APAS Dashboard



The screenshot displays the APAS Dashboard interface. At the top, a dark blue header bar contains the text "APEC | Project Administration System" on the left, a "Home" button with a house icon in the center, and a user profile section on the right with a notification bell, a settings gear, and a dropdown menu showing "APASPO4". Below the header, the main content area is divided into several sections. The top section is titled "My Inbox" and contains a table with columns for "Workflow Type", "Title", and "Received on". The table lists three items: "Project Proposal" (Under Quality Assessment: (EWG\_102\_2023A) SET 04 - CN 04 PP QA APAS DEMO), "Project Proposal" (Draft: (EWG\_101\_2023A) SET 04 - CN 03 PP APAS DEMO), and "Create Concept Note" (Draft: SET 04 - CN 01 APAS DEMO). Below the table, there are three side-by-side panels: "Concept Notes" (listing "Create Concept Note", "My Concept Notes", "Pending Approval", "Approved In-Principle", "Not Approved", and "Withdrawn"), "Useful Links" (listing "Email to APAS Admin", "APAS User Guide", "Videos on Key Tasks", "Guidebook on APEC Projects", "Project Overseer's Toolkit", and "Standard Guidelines to Drafting Proposals"), and "Project Proposal" (listing "Draft a New Project Proposal \*\*\*", "My Project Proposals", "Under Review and Endorsement", "Under Quality Assessment", "Approved", "Not Approved", and "Withdrawn").

Workflow Type	Title	Received on
Project Proposal	Under Quality Assessment: (EWG_102_2023A) SET 04 - CN 04 PP QA APAS DEMO	2023-05-20 17:56:23
Project Proposal	Draft: (EWG_101_2023A) SET 04 - CN 03 PP APAS DEMO	2023-05-15 17:22:58
Create Concept Note	Draft: SET 04 - CN 01 APAS DEMO	2023-05-15 15:56:12

**Concept Notes**

- Create Concept Note
- My Concept Notes
- Pending Approval
- Approved In-Principle
- Not Approved
- Withdrawn

**Useful Links**

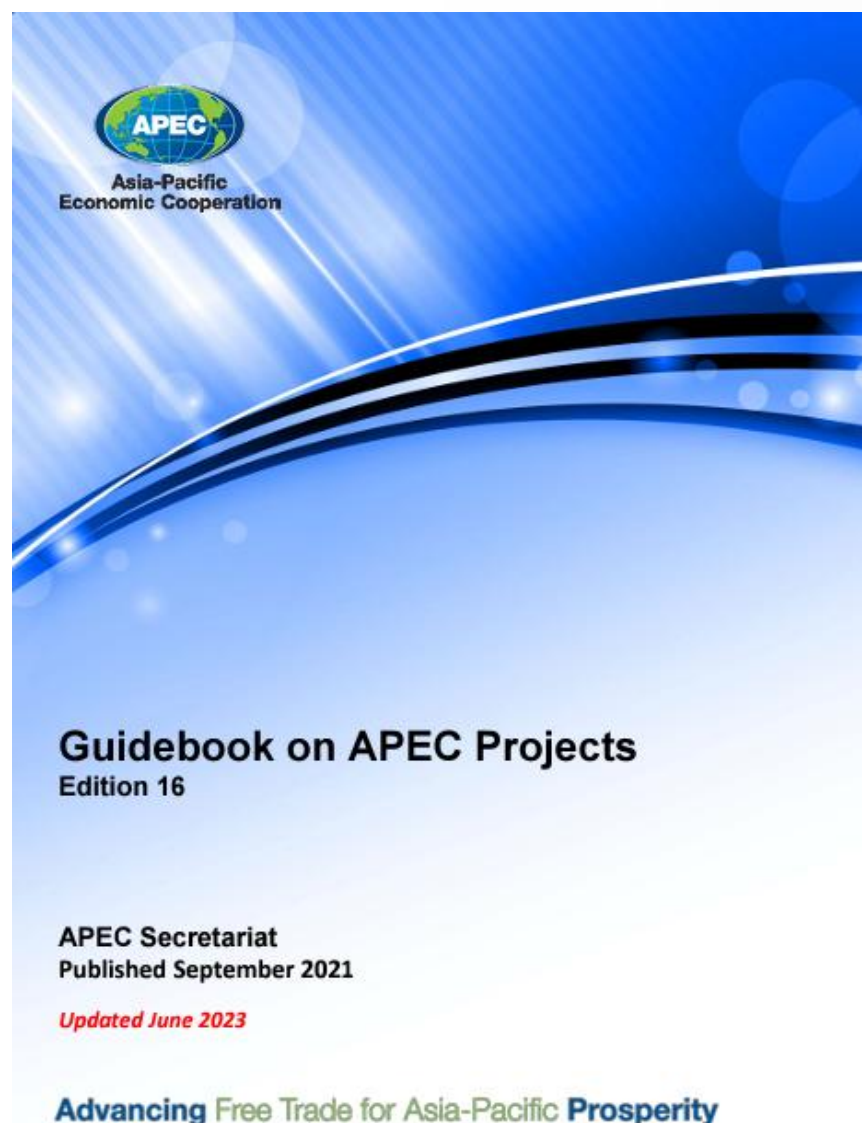
- Email to APAS Admin
- APAS User Guide
- Videos on Key Tasks
- Guidebook on APEC Projects
- Project Overseer's Toolkit
- Standard Guidelines to Drafting Proposals

**Project Proposal**

- Draft a New Project Proposal \*\*\*
- My Project Proposals
- Under Review and Endorsement
- Under Quality Assessment
- Approved
- Not Approved
- Withdrawn

# Guidebook on APEC Projects (Edition 16)

- [Guidebook on APEC Projects](#) is a practical handbook for managing APEC projects. It is primarily aimed at those who are applying for APEC project funding and implementing APEC projects, but it also provides important information for other stakeholders involved in the project process.



- CH 1: Introduction
- CH 2: Roles and Responsibilities
- CH 3: Funding and Accounts
- CH 4. APEC Project Cycle
- CH 5: Applying for Funding
- CH 6. Project Implementation and Monitoring
- CH 7. Project Completion
- CH 8: APEC Project Expenses
- CH 9. General Disbursement Procedures
- CH 10. Changing a Project
- CH 11: Contracting
- Appendix Forms



# Project Submission Process

## Stage 1

### Concept Note (CN)

1. Drafted by Project Overseer (PO)
2. Endorsed by forum and completed by PO (on APAS)
3. Eligibility assessment and scoring by economies within RAF (on APAS)
4. (if successful) In-principal approval by BMC

## Stage 2

### Project Proposal (PP)

1. Drafted by PO (on APAS)
2. Endorsed by forum and submitted by PO (on APAS)
3. Quality assessment by PMU until 'Satisfactory' (on APAS)
4. Final approval by BMC
5. PO completes Letter of Acceptance (on APAS)

## Stage 3

### Project Implementation and Monitoring

## Stage 4

### Project Completion

*Note: The application forms for CNs and PPs can be found on the [Applying for Funds](#) webpage*

# EELCER Sub-Fund

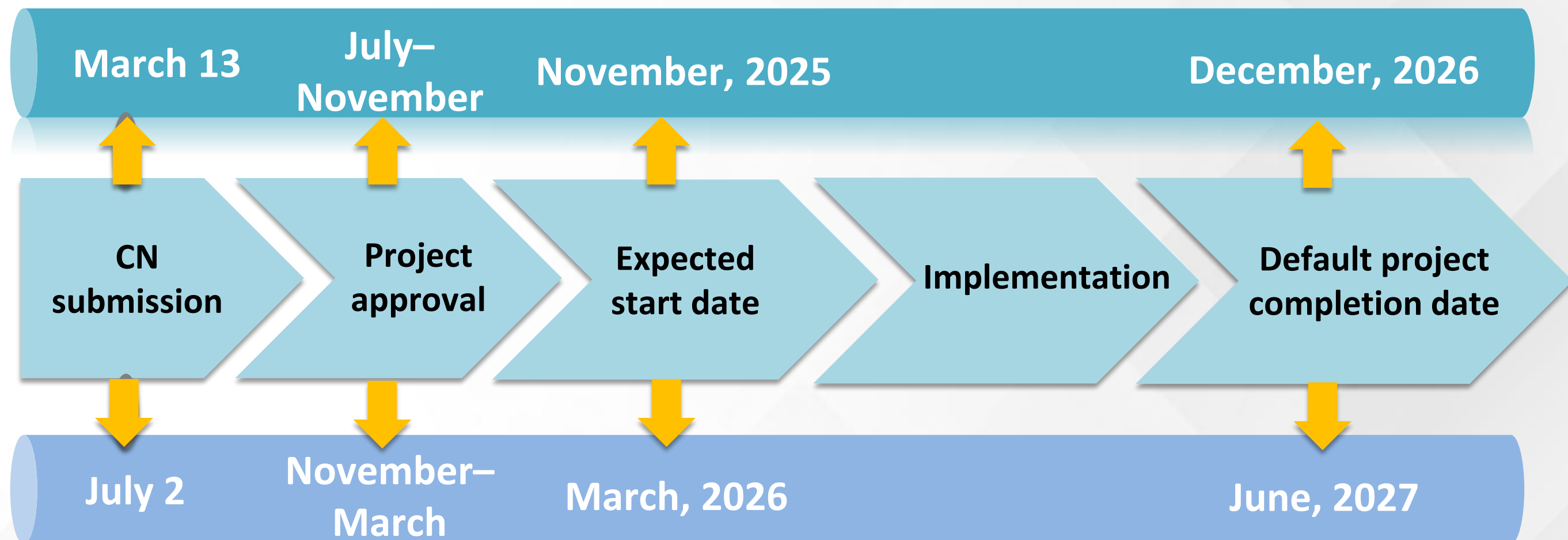
## Eligibility Criteria for Accessing Energy Efficiency, Low Carbon and Energy Resiliency Measures (EELCER) Sub-Fund:

- Have at least 4 co-sponsoring economies from the project's originating forum, as confirmed by the APEC Secretariat; and
- Focus on activities which will contribute to achieving APEC's aggregate energy intensity reduction goal of 45% by 2035; and/or
- Focus on activities which contribute to achieving the goal of doubling the share of renewables by 2030; and/or
- Focus on activities which will contribute to enhance energy resiliency; and/or
- Focus on activities which will contribute to enhancing energy access.
- Demonstrate that the proposed project will meet capacity building needs for APEC developing economies; and
- In case of Category 2 projects, have a total APEC-funded budget of USD 150,000 or less.

# Project Development

- Project duration: 15 ~ 20 months
- 2026 APEC Project Session has not yet been announced

## Project Session 1, 2025



## Project Session 2, 2025

# Reminders for Concept Note

## Template

Make sure download the latest template for application on [Project Overseer Toolkit webpage](#)

## Co-sponsors

Secure at least two co-sponsoring economies

## Non-technical

Write for the general audience, not the experts

## 5-page Max

CNs (including title page) that exceed five A4 pages will not be considered

Please make sure to use the [latest CN template](#).  
The old format is no longer in use and will not be accepted.

*Note: CNs applying for the Energy Efficiency and Low Carbon Measures (EELCER) Sub-fund must have no fewer than four (4) co-sponsors.*



# Reminders for Project Submission

## Non-member participation

Non-member participation (NMP) list should be submitted to the Secretariat before the events.



## Nomenclature

Project Overseers (POs) should review their draft publications for compliance with APEC Publication Guidelines ([here](#)).

## Completion Report

POs who fail to submit project completion report may affect all members' eligibility to submit CNs.



# Project Updates (As of November 14, 2025)

Status	Projects
Concept Note	0
Project Proposal	5
Project in Implementation	17
Completion since EWG 70 (August, 2025)	4

# Project Updates (as of November 14, 2025)

## 2025 PS2 Project Proposal (5)

Economy	Project No.	Project Title	Project Session	Status
Chinese Taipei	EWG_201_2025A	2026 APEC ESCI Awards and Workshop on Promoting Good Practices and Recognizing Excellence in Energy Solutions	PS 2	Endorsed
Malaysia	EWG_202_2025A	AI-driven Renewable Energy Optimization for Sustainability and Resilience	PS 2	Endorsed
Japan	EWG_203_2025A	APEC Clean and Low-Carbon Hydrogen (CLCH) Policy Network	PS 2	Endorsed
China	EWG_204_2025A	APEC Research and Workshop Program on Integrating Renewable Energy and Hydrogen Technologies for Low-Carbon Transitions	PS 2	Endorsed
	EWG_205_2025A	APEC Study on How Zero-carbon Industrial Parks Help With Energy Transition and Carbon Reduction in APEC Economies	PS 2	Endorsed

# Project Updates (as of November 14, 2025)

## Projects In Implementation-1 (17):

Economy	Project No.	Project Title
<b>Chile</b>	EWG_207_2023A	Distribution System Operator as a facilitator for energy transition
	EWG_105_2024A	Certification of Hydrogen and its Derivatives in APEC Economies: its role in driving the market
	EWG_106_2024A	Floating Offshore Wind Farms development in APEC economies for both electricity and green hydrogen production
	EWG_105_2025A	Local demand as an enabler to a low-carbon hydrogen economy
<b>China</b>	EWG_106_2025A	Sustainable and Resilient Communities: A Guide to Off-Grid Multi-energy Complementary Microgrids Toolkit
	EWG_02_2025S (Self-Funded)	Research and Capacity Building on Construction New-type Power System in APEC
	EWG_209_2025A	Roadmapping Hydrogen Codes and Standards: Lessons Learned from Canada's Roadmap Process
<b>Malaysia</b>	EWG_201_2024A	APEC Symposium on Energy Transition: Batteries, Fuel Cells, and Electric Vehicles
<b>Chinese Taipei</b>	EWG_103_2024A	Benchmark of Facilitated Actions to Fulfill the Energy Efficiency Benefit of AMI in the APEC Region

# Project Updates (as of November 14, 2025)

## Projects In Implementation-2 (17):

Economy	Project No.	Project Title
Thailand	EWG_207_2024A	Enhancing Climate Change Adaptability and Resilience of Energy Infrastructure toward Carbon Neutrality Using Renewable Energy Scheme
	EWG_208_2024A	Promotion and Development of Biogas Technology and Biogas Inventory in the Livestock Farm among APEC Economies
	PPSTI_103_2025A	Capacity Building to Accelerate Investment on Energy Resilient Infrastructure towards APEC Energy Goals
United States	EWG_101_2024A	APEC Workshop on Pathways for a Just Energy Transition
Japan	EWG_104_2025A	Capacity Building Workshop for New and Renewable Energy Policy
Viet Nam	EWG_102_2025A	APEC Workshop on Improving Governance and Policy Environment for Sustainable Energy Transition
	EWG_103_2025A	APEC Workshop on Promoting the Application of Artificial Intelligence (AI) for Future Energy and Sustainable Development
	EWG_207_2025A	APEC Workshop on Sharing Good Practices in Regulatory Settings on Low Carbon Hydrogen



# Project Updates (as of November 14, 2025)

## Completed projects Since EWG 70 : (4)

Economy	Project No.	Project Title
Viet Nam	EWG_102_2024A	APEC Workshop on Promoting Energy Efficiency in the Manufacturing Sector
	EWG_204_2024A	APEC Workshop on Promoting Sustainable Energy Development in Garment and Textile Industry
Korea	EWG_210_2023A	Promoting Decarbonization of Power Sector by Using Carbon-Free Energy (CFE)
China	EWG_03_2024S (Self-Funded)	Research on Energy Storage to Enable Energy Transition in APEC Cities

Thank You  
For Your  
Attention!

EGNRET website  
<http://www.egnret.ewg.apec.org/>



# Annex: Funding Resources

## Project Session 2, 2025 – Available Funding Sources

Project Fund	Project Session 2, 2025
<u>General Project Account (GPA)</u>	\$ 944,200
<u>Trade &amp; Investment Liberalisation and Facilitation Account (TILF)</u>	\$ 821,500
<u>APEC Support Fund (ASF) General Fund</u>	\$ 1,559,600
<b>ASF Sub-funds</b>	
<u>Human Security</u>	\$ 285,200
<u>Energy Efficiency, Low Carbon and Energy Resiliency Measures</u>	\$ 2,124,500
<u>Supply Chain Connectivity</u>	\$ 265,300
<u>Free Trade Area of the Asia-Pacific and Global Value Chains</u>	\$ 136,400
<u>Innovative Development, Economic Reform and Growth</u>	\$ 625,400
<u>Connectivity</u>	\$ 572,600
<u>Micro, Small and Medium Enterprises</u>	\$ 407,000
<u>Women and the Economy</u>	\$ 301,200
<u>Economic Development in Remote Areas</u>	\$ 158,000
<u>Digital Innovation</u>	\$ 1,102,200
<u>Marine Debris Management and Innovation</u>	\$ 1,699,200
<u>Strengthening Economic Legal Infrastructure *</u>	\$ 1,251,600
<u>Enhanced APEC Agenda for Structural Reform *</u>	\$ 1,307,600
<u>Structural Reform and Sustainable Green Growth *</u>	\$ 1,665,300
<u>Promoting Digitalisation for Green Transitions</u>	\$ 450,000
<b>Total Amount Available (GPA+TILF+ASF+Sub-Funds)</b>	<b>\$ 15,676,800</b>